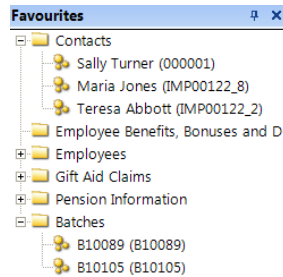




thankQ essentials

A key to the power and usability of thankQ is the set of user tools that run throughout the application. With all thankQ installations the essentials pack provides:

- search
- report builder
- action manager
- sticky notes
- dashboard
- system administration
- user security



search - powerful yet simple

Users of thankQ consistently praise the range of searching tools. *Yellow Box* searches are performed on the same form as data entry meaning the user sees the same familiar screen layout and is able to search across any combination of fields in the database. Conventional Boolean logic can be used alongside more friendly text logic - e.g. LAST12MONTHS.

The *Quick Search* tool on every form allows key fields to be quickly searched, just like in a web browser. *Table View* presents all the records in the current selection in a straightforward format, with columns positioned to suit each user's preference. Further searching and refinement can be executed in table view until the user has reduced the information to an easily manageable data set.

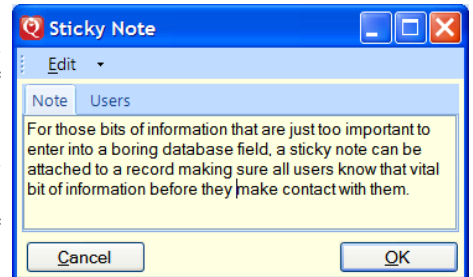
More advanced users can look to the *Power Searches*, allowing complex logic to be built up in a query environment with the results presented in the Contact form.

report builder

Report Builder captures the logic built from searches on each form and allows the user to create their own reports, selecting fields from the form, adding their own rules and logic, their own groupings and summaries. Each report can then be saved in a tabular format, or in a range of graphical formats. The reports are then made available to all appropriate users.

Report Manager is the most powerful reporting tool within thankQ. In addition to managing reports built using the wizard, it leads users through report building straight from the base data tables. More confident users can edit SQL directly. In addition to thankQ reports, reports built using SQL Server Reporting Services can be embedded into thankQ, delivering the most complex business intelligence to the dashboard of every thankQ user.

Reports can all be output from thankQ into a number of familiar formats, including Microsoft Excel and Access, text files and xml.



dashboard

The thankQ dashboard can be configured to give each user their personalised instant 'hit', including thankQ and SQL Server reports, RSS feeds from the internet, websites and pictures.

action manager

thankQ Action Manager is embedded throughout the software allowing actions and reminders allocated to one or more users to be stored against contacts, payments, events or any other element of the system. Actions can be configured as pop-up reminders or received by email.

administrator toolkit

A broad set of tools is available for super users including user administration and profiles, default records values, field drop downs and lookups, financial rules, pay file formats, letter rules, import types...

and of course, everything else you'd expect including Forward and Back buttons, 'Sticky' notes, record History, Favourites... and much, much more.